



**PLEASE NOTE COVID-19 RESTRICTIONS MUST BE FOLLOWED WHEN IN EFFECT**

Thank you for your interest in The Green Market at Allegiance Health for the 2021 summer season. All foods and products sold at The Green Market at Allegiance Health must be grown and/or produced in Michigan using little or no pesticides, herbicides, inorganic fertilizers, or antibiotics. This means healthier foods for the greater Jackson community and less pollution for our rivers and lakes.

**Vendor Rules**

Vendors may sell at the market only on Thursdays and be set up to sell from 9 a.m. to 2 p.m. Vendors can remain after 2 p.m. if they so choose. You may set up earlier if you choose. No vehicles will be allowed inside the market area after 8:45 a.m. If you are late setting up, you must park outside the market area and cart your goods to your stall. Also, if you need to leave early, you will need to cart your goods back to your vehicle. This is for the safety of our customers.

Location of the market is in the parking lot on the Allegiance Health campus at the corner of E. Michigan Avenue and Waterloo. **Due to the growth of the GME Program and construction, Henry Ford Allegiance Health has asked that vendors after unloading park their vehicles at the south end of the lot near the bus stop or on State Street.**

Each season vendor is assigned a 10x10 space and should always use the assigned space. You are responsible for keeping it clean and neat. The space must be free of product and trash-free at the end of the market. If more space is needed we can try to work this out, rental of adjacent and multiple spaces is allowed as well as encouraged!

Vendor's products must be grown or produced in Michigan. No more than 10% of brokered Michigan products are allowed. **Source of brokered products must be clearly identified.**

No claims of organically grown or raised products can be made unless they have been certified organic by the USDA. Annual certification is required. Your current certificate must be clearly displayed.

Arts and crafts must be approved by the application committee. Commercially manufactured and mass produced arts and crafts are not allowed. Photos of products or samples must be submitted with application form. Spaces are limited.

All vendors must display a sign telling whether or not they grew the products they sell. If not, they must identify the source. Vendors also must display a sign indicating their growing and production method, stating if products are certified organic, chemical-free, Integrated Pest Management (IPM), or Conventional. If ALL of the products were grown and/or produced by the vendor, and all products used the same growing technique, one sign stating this will be sufficient. For example:

"All products at this table were grown and/or produced at Paradise Farms  
in Jackson, MI using chemical-free methods."

If some products were grown with no chemicals and others using chemicals, the table must be separated into appropriate sections and the sections must be labeled accordingly. Alternatively, each item can be labeled with the source, growing method, and price.

The Michigan Cottage Food Law requirements include that the food package be "labeled with the name and address of the operation, and the food product," the ingredients must be "listed on the label in descending order of predominance by weight," and the net weight or volume and allergen information must be included. The label must also contain a disclaimer that the product was not made in a MDA inspected kitchen. For more information go to [www.michigan.gov/cottagefood](http://www.michigan.gov/cottagefood).

All Cottage Industry Products must be approved by the Cottage Industry Market Manager and kitchens are subject to inspection at least once a year.

Vendor is responsible for bringing and setting up a canopy or tent, if desired, but may not use stakes. Cement blocks, sandbags, or other weights are required to secure the tent in windy weather.

Vendors are responsible for bringing all of their own supplies such as tables, chairs, money box and change.

Vendor must have a sign with their name, location, licenses (if appropriate) and a brief story of the farm or business displayed at all times.

Vendors must comply with all laws, ordinances, and regulations of the United States, State of Michigan, and City of Jackson. All vendors are responsible for paying sales tax to the appropriate government body.

Vendors selling by-the-pound must have their own registered calibrated scale.

Vendor and his or her space must keep a clean appearance and smell.

The market is an alcohol-free, weapon-free and tobacco-free area. Smoking is prohibited anywhere on the Henry Ford Allegiance Health campus. If a vendor is caught smoking in his or her stall, he or she will be given a verbal warning for the first offense. The second offense will be a written warning. A third offense will be a \$50 fine payable to Allegiance Health. And, a fourth offense will result in the vendor being suspended from the market for the rest of the season.

Vendor-to-vendor sales are permitted and early-sales are permitted. However no end-of-market discounting is allowed.

All vendors MUST have a Liability insurance policy. A minimum of \$1 million coverage is required and proof of coverage must be submitted no later than vendor’s first day at the market. .

The Green Market at Allegiance Health has the right to refuse any vendor from selling products at the market. Each application will be submitted to the Application Committee for approval.

Violation of market rules, along with a suggested solution, should be reported to Market Managers in person, by phone, or via e-mail:

Travis Fojtasek, Phone: (517) 879-7339, E-mail: tfojtasek@gmail.com  
Janet Brown, Phone: (734) 475-1832, E-mail: Janetbrown58@gmail.com  
Cherl Osburn, Phone: (517) 812-6779, E-mail: bcosburn@comcast.net  
Maryann Nichols, Phone (517) 764-4751, E-mail: nichols51@comcast.net

Vendors who are deemed to have violated a rule by the Market Managers will be notified in person and a written record made. The vendor will be given one warning and if another violation of any kind occurs, the vendor will be permanently suspended from all future markets.

The vendor agreement is a relationship which either party can break with no liability, provided there was no express contract for a definite term governing the agreement relationship. Any agreement is presumed to be “at will”; that is, the market is free to discharge individuals “for good cause, bad cause, or no cause at all,” and the vendor is equally free to quit, or otherwise cease participating.

I have read and understand The Green Market at Allegiance Health vendor rules and agree to comply with them.

(Please Print Name)\_\_\_\_\_

(Signed)\_\_\_\_\_ (Date)\_\_\_\_\_

Please submit application, signed vendor rules, and proof of insurance via email, USPS mail, or in person to:

Market Manager  
5325 Browns Lake Road, Jackson, MI 49203